

## **RCEI Governing Board Meeting Minutes 7/18/11**

Meeting called to order 1730.

Present: Sheryl Clafin (SC), Joe Bognar (JB), Rick Jacobs (RJ), Mike Steiner( MS), Ashly Steinke (AS), Andrea Beach (AB-arriving at 1858)

Absent: Dale Hanson (DH).

### **Meeting Agenda Items:**

#1. Approve previous board minutes:

Motion made by JB and seconded by AS to approve minutes.

Unanimous approval.

#2. Meeting Agenda reviewed:

RJ moves to approve and seconded by JB.

Unanimous approval.

#3. Public comments: None

#4. Budget and Expenditures:

There are no expenditures for this month.

MS to send sign design to RJ by 7/21/11 and RJ will get bid.

#5. Membership Drive:

JB will send letters to student prospectus.

Open House planned for late August. Date TBD.

Board Members to contact couple people each.

#6. Grant Meeting:

Grant was approved contingent on follow up by MS.

Primary goal is expansion for 2012-2013.

A teacher from a current school will spend 30 school days as a consultant in 2011-2012. Superintendent will be informed monthly of school activities.

#7. Handbook:

JB and RJ will have this complete by 8/20/11.

#8. Marketing:

Need biographies and photos of several board members for web site.

*(AB assumed taking minutes at this point in meeting @1858)*

#9. Items to be accomplished:

30 days of curriculum to be planned.

Furniture and equipment coming.

MS to orders books. Discussion of local vs. web purchase.

Discussion regarding curriculum idea- JB suggests hosting student for Honey Extraction Exhibit. Equipment and PPE discussed for this type of field work. This

leads into discussion regarding risks with field trips ( injury such as allergic reaction ect).

AB will start to assemble a expanded first aid kit for field trips.

#10. Training:

MS will attend training at The Aldo Leopold Center in August.

#11. Strategic Planning:

MS will forward Bard member comments to Deb.

Next Meeting: 8/16/2011 @1730.